

SmartBind Operation Manual



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- Punching
- Binding
- Emptying the waste tray
- Transporting or storing the unit



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- + Empty the waste tray regularly.
- + Lift the machine from the bottom, not the cover or the handle.

+ Unauthorized maintenance of the machine is not allowed.



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Thanks for your purchase of the award-winning, **SmartBind** presentation system from **TPPS**. You are now able to enjoy its exclusive high-tech look, futuristic design, high impact aesthetics, and total user-friendliness. These have made the **SmartBind** desirable to every office worldwide, a perfect match in your **SMART, HI-TECH** office environments today. With the **SmartBind**, you are already ahead of your competition thanks to its high-impact presentation.

Enjoy the feeling of satisfaction, success, recognition, appreciation through better presentation right now!

Before you start using our system, we strongly suggest you read this manual to familiarize yourself with it.

GENERAL SAFEGUARDS

- + Place your **SmartBind** on a secure, stable work table to prevent it from falling and possibly causing personal injury and damage to the unit.
- + Use the machine only for its intended purpose of punching and binding paper and document covers according to the indicated specifications.
- + Always test the machine with some scrap paper before punching the final document.
- + When punching plastic covers, we recommend the cover be punched with some paper either side.

Getting started

Remove the machine and the enclosed accessories from the box. Fold the Cover upwards. If you see the punching pins inside the Punching Channel, push the enclosed Punching Lever horizontally onto the punching shaft located at the right side of the machine. If you do not see them, push the Punching Lever vertically onto the punching shaft. Then secure the Punching Lever with the screw or thumb screw provided.



Assemble the handle horizontally if you see the punching pins inside the punching channel.



Assemble the handle vertically if you do not see the punching pins inside the punching channel.

Inserting and opening the plastic comb

The **SmartBind** is equipped with a separate binding mechanism. It allows you to collate your punched sheets on the comb while continuing to punch the pages, thus increasing your productivity and preventing from any collating mistake.

Inserting and opening the plastic comb

Place the plastic comb with the open side facing upwards into the Binding Mechanism. Pull the Binding Lever toward you so far that the comb is opened enough and the punched documents can be inserted easily.

Tips: The marks next to the Binding Mechanism indicate the approximate lever position for the respective comb size.



Punching

Fold the Punching Lever upwards to the vertical start position. Align sheets or covers and insert the edge to be bound into the Punching Channel until they are flush against its bottom.



Transporting or storing the unit

Close the cover and move the Punching Lever to the rest position. The **SmartBind** has a carrying slot, so you can easily move it or store away while be sure to secure the Punching Handle at the same time.



Technical data

Max. binding size: 315mm/12½(A4/Letter size)

Punching capacity, paper: max. 15 sheets(80gsm/20lbs)

Punching capacity, plastic foils: max. 2 plastic foils(0.2mm/10mil)

Max. comb diameter: 28mm(1-1/8")

Technical data

Net weight: 6.5kgs(13lbs)

Dimensions(W x H x D): 368 x 82 x 328mm(14.5" x 3.2" x 12.9")

(Note: Technical data is subject to change without prior notification.

The product contained in the box may slightly differ with the pictures.)

Warranty: 12 months from the date of purchase. This warranty does not cover damage due to any unauthorized maintenance, improper use or miss treatment of the unit, including any extraordinary event leading to the damage of the machine, whether it is reversible or not.

