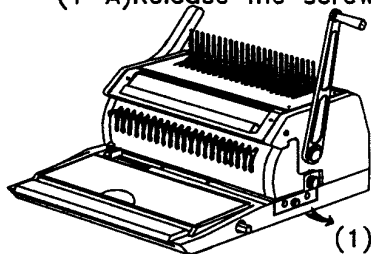
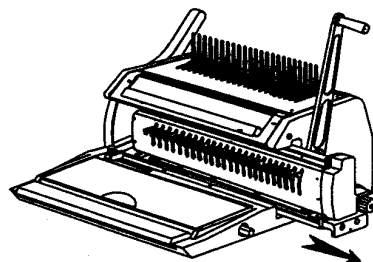


1A. HOW TO INTERCHANGE THE DIE-SET:

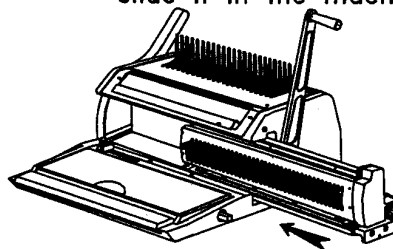
(1-A)Release the screw



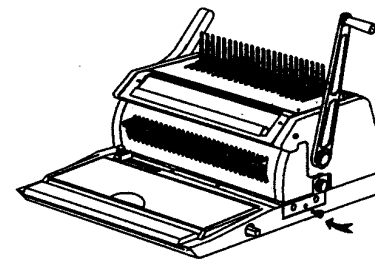
(1-B)Pull out the die-set.



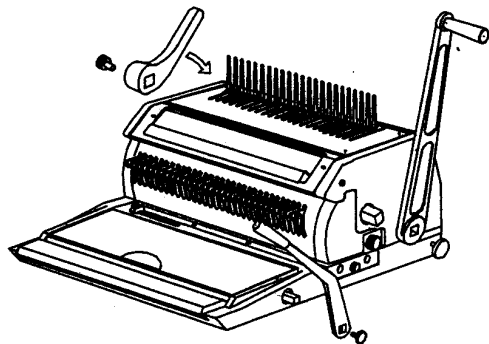
(1-C)Replace other die-set and slide it in the machine.



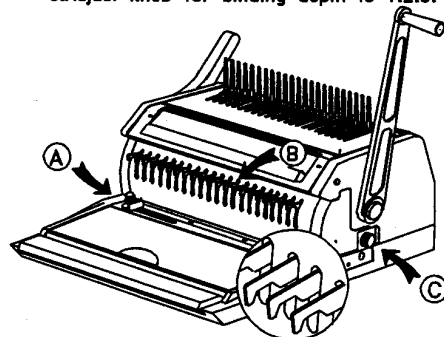
(1-D)Tighten the screw.



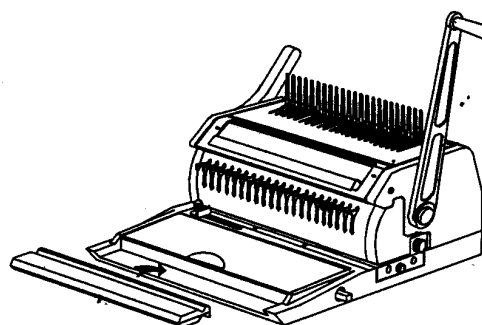
2 A.Install handles on right and left side



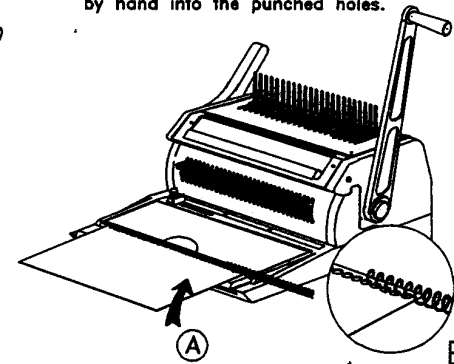
4 A.Adjust side guide.
B.Pull set pin out to disengage this die if you find edge of document partially covering one of white rectangles on the alignment scale.
C.Adjust knob for binding depth to 1,2,3, or 4



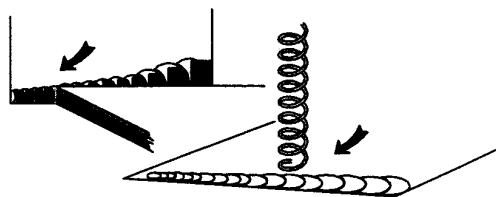
6 A.Attach the inserting table. One side is for small coils and the other is for large coils.



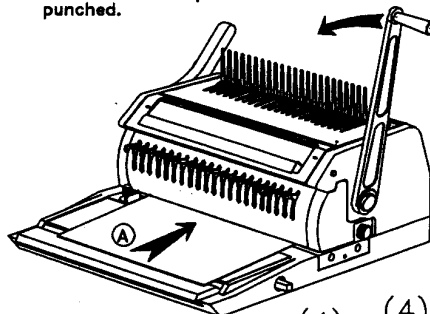
8 A.Put the punched papers and plastic coil on the coil channel.
B.Align the punched sheets with the inserted coil along the coil channel and roll the coil by hand into the punched holes.



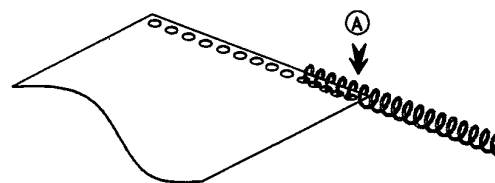
3 Measure the thickness of sheets to be bound and determine punching depth by using binding gauge. Select correct diameter of binding coil to use.



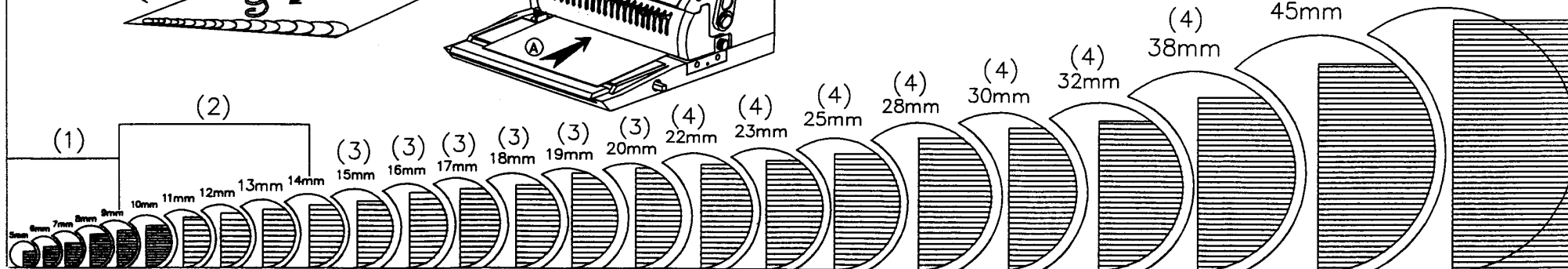
5 A.Insert sheets into punch throat.
B.Push the master arm forward to punch.
C.Continue this step until all sheets are punched.



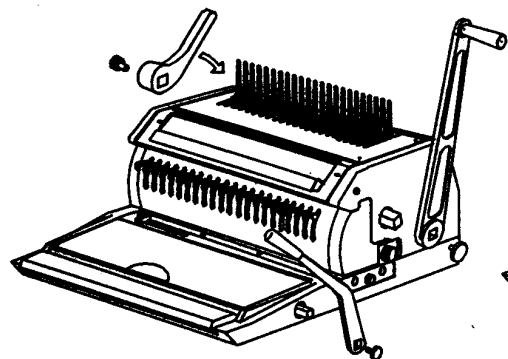
7 A.Manually insert the coil in first 5 holes on either side.



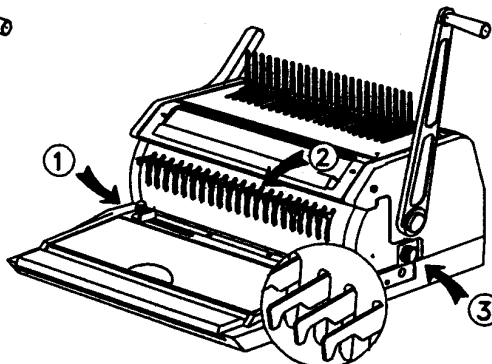
PUNCH DEPTH
RING SIZE
(4) 50mm
(4) 45mm
(4) 38mm
(4) 32mm
(4) 30mm
(4) 28mm
(4) 25mm
(4) 23mm
(3) 22mm
(3) 20mm
(3) 19mm
(3) 18mm
(3) 17mm
(3) 16mm
(3) 15mm
(2) 14mm
(1) 13mm
(1) 12mm
(1) 11mm
(1) 10mm
(1) 9mm
(1) 8mm
(1) 7mm
(1) 6mm
(1) 5mm



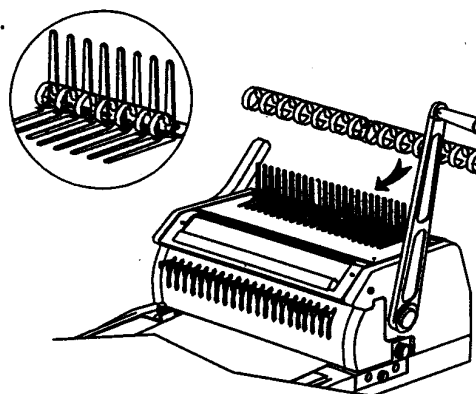
- 1** Insert handle from right and left side and attach handle onto master shaft. Then insert knob set and tighten the handle.



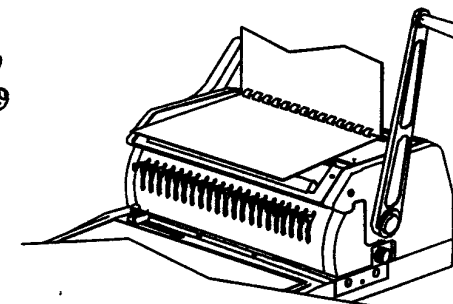
- 3** 1. Adjust side guide.
2. Pull set pin out to cancel this die if you find edge of document partially covers one of white rectangles on the alignment scale.
3. Adjust knob for binding depth to 1.2.3. or 4.



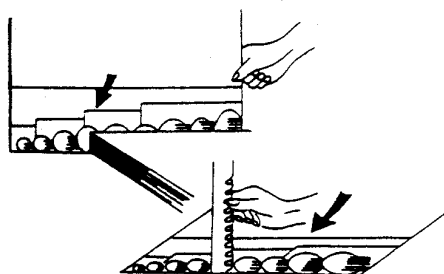
- 5** Place ring with opening side up behind metal finger.



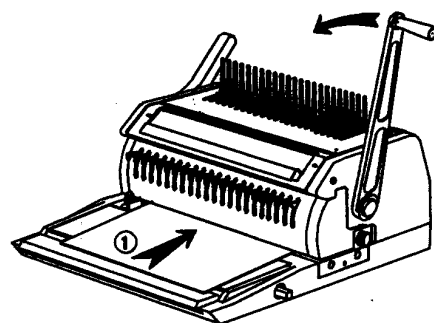
- 7** Insert papers vertically and make sure all fingers are line up with punched holes lay down papers horizontally. Continue this step until all papers are bound.



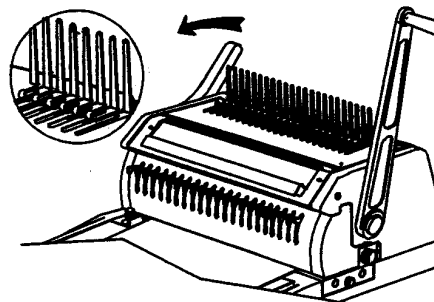
- 2** Measure the thickness of sheets to be bound and determine punching depth by using binding gauge. Select correct diameter of binding comb to use.



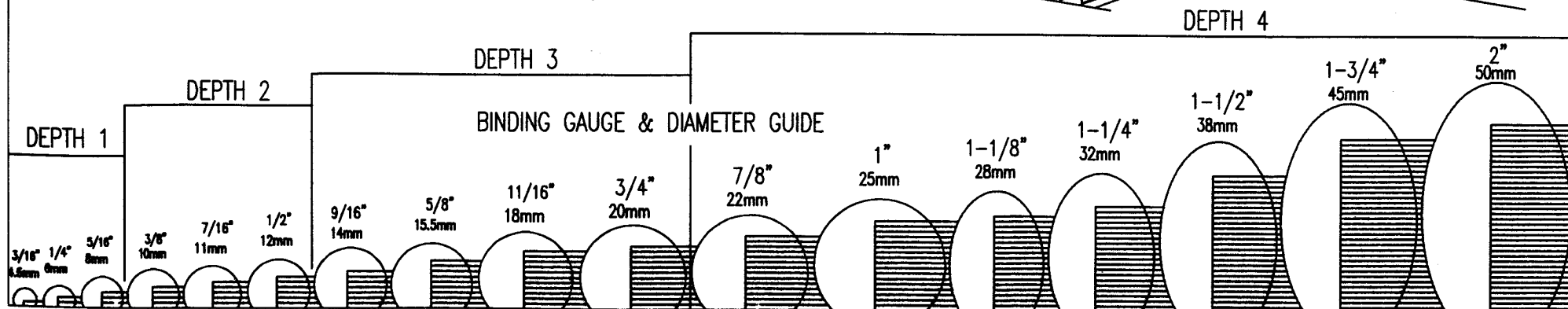
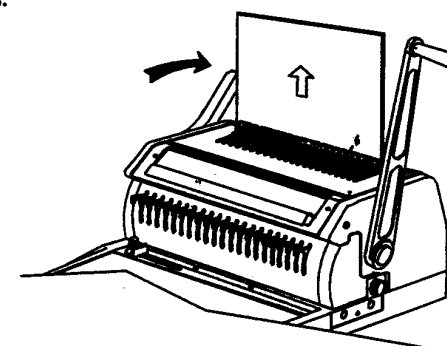
- 4** Insert sheets into punch throat. Push the Master Arm forward to punch the sheets. After punch then pull sheets out. Continue this step until all sheets are punched.



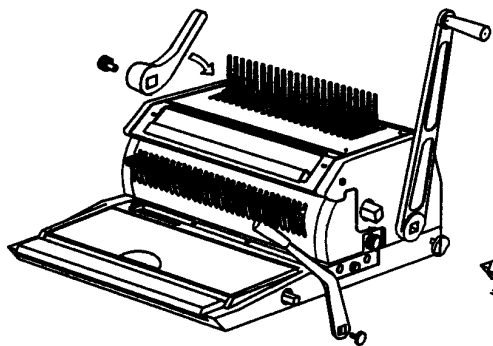
- 6** 1. Push the left handle forward until the proper opening of binding is reached. Hold it there.
2. Turn the Binder Stop back until it locks. Fix it there.



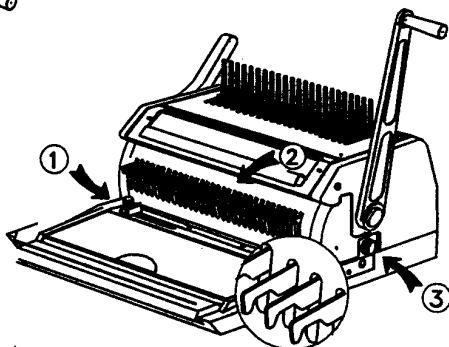
- 8** Return handle to upright. remove book from metal fingers. And you have a professionally bounded document.



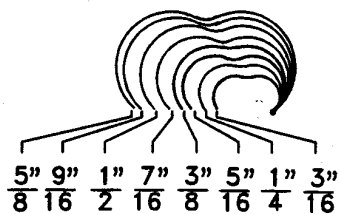
- 1** 1. Install three handles from right and left side and attach handle onto master shaft. Then insert knob set and tighten the handle.



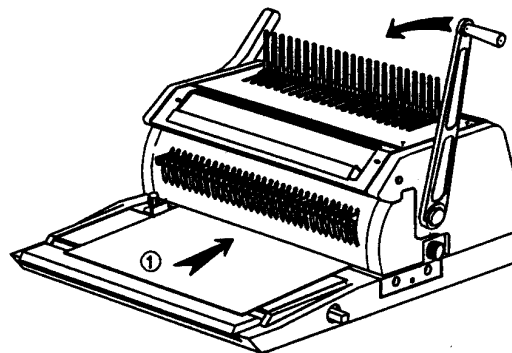
- 3** 1. Adjust side guide.
2. Pull set pin out to disengage this die if you find edge of document partially covering one of white rectangles on the alignment scale.
3. Adjust knob for binding depth to 1.2.3. or 4



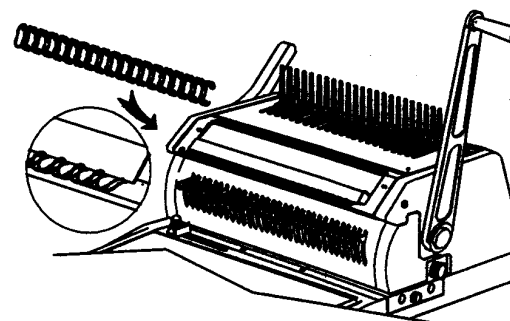
- 2** Measure the thickness of sheets to be bound and determine punching depth by using binding gauge. Select correct diameter of binding wire to use.



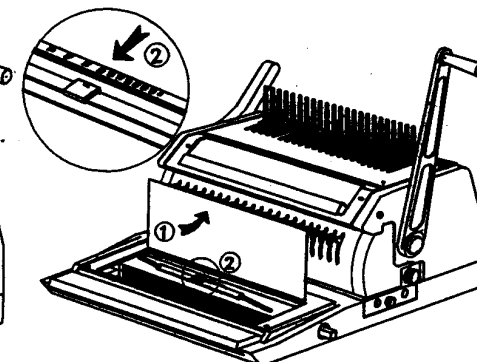
- 4** 1. Insert sheets into punch throat.
2. Push the master arm forward to punch. After punching pull sheets out.
3. Continue this step until sheets are/is punched.



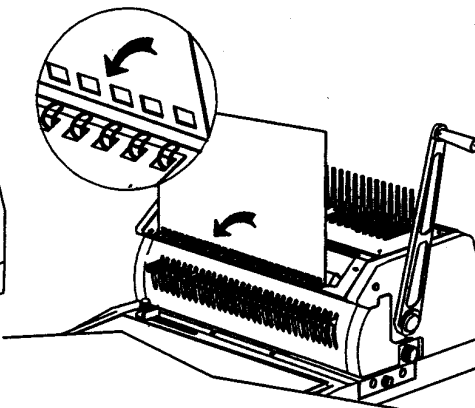
- 5** 1. Select the wire comb, according to the number of sheets.
2. Open the clamp and place the wire comb with the open side facing upwards.



- 7** 1. Open the front plastic cover.
2. Adjust the wire closer according to the size of your wire.



- 6** 1. Remove the punched sheets from the pins and place it directly into the open wire.



- 8** 1. Place the assembled book into the closer with the wires open side facing downwards.
2. Then pull the handle to close the wire.

